

**Bellevue Village  
Design and Improvement Request Form**

**NAME:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**The following type of improvement/design/change is hereby requested (Check one):**

- |                                      |  |                                  |  |
|--------------------------------------|--|----------------------------------|--|
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Deck/Patio/Slab     | <input type="checkbox"/> Roofing | <input type="checkbox"/> Room Addition             |
| <input type="checkbox"/> Painting    | <input type="checkbox"/> Drive/walk Addition | <input type="checkbox"/> Fencing | <input type="checkbox"/> Patio Cover/Arbor/ Gazebo |
| <input type="checkbox"/> Other _____ |  |                                  |  |

*Note: If more than one type of improvement is requested, describe the project(s) using additional sheets, as necessary.*

**Describe Improvement:** (also, attach a picture, drawing, or brochure showing the proposed improvement, including a plot plan showing the location of the improvement on the lot and any other items required per the Bellevue Village Design Guidelines, as they may be amended)

**Completion Deadline:** \_\_\_\_\_

I/We understand that approval of the Design Review Committee ("DRC") is required before beginning work. I/We also understand that the DRC approval does not constitute approval of the local City/County building departments or any other governmental or private entity and that a building permit or other items may be required. I/We agree to complete all DRC approved improvements promptly after receiving, and consistent with, DRC approval. Completion of the improvement(s) is required by the completion deadline shown above. I/We will immediately report to the DRC any delay in such completion to request an extension, which the DRC may approve or deny in its sole discretion. I/We understand that if there is no written response to this request from the DRC within 45 days the request is **denied**. I/We understand that the project must be **commenced within 6 months** from the date of approval or the approval is **rescinded**. I/We have read these instructions, the Declaration of Covenants, Conditions and Restrictions for Bellevue Village, as it may be amended, and the Bellevue Village Design Guidelines, as they may be amended, and shall comply accordingly.

**Homeowner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Internal Use only:**

**DRC ACTION:** ☐ Approved ☐ Approved subject to: ☐ Denied because:

**DRC Member Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Form Received on: \_\_\_\_\_ Returned on: \_\_\_\_\_

**Submit to:** Bellevue Village Metropolitan District  
c/o Timberline District Consulting  
3051 W 105<sup>th</sup> Ave, Suite 51929  
Westminster, CO 80031  
Attn: Bellevue Village Design Review Committee  
levy@timberlinedc.com

